

SHAAREY TPHILOH SYNAGOGUE

RULES AND REGULATIONS APPLICABLE TO USE OF THE KITCHEN PRESCRIBED
BY THE HOUSE COMMITTEE. EFFECTIVE June, 1972

1. Synagogue kitchen is to be used only for Synagogue affairs: any deviation from the foregoing must be by express authorization from the Synagogue office in writing. Written authority must be obtained from the Synagogue office for ALL AFFAIRS.
2. All caterers must make a \$50.00 deposit independent of per diem charges when applying for use of the kitchen.
3. The charge for the use of the kitchen, for local* caterers, is a minimum of \$25.00 per day, exclusive of the day of the affair. Out of town caterers will be charged a minimum of \$ 25.00 per day.
4. The caterer must leave the kitchen clean each night after each day's use(dishes, counter tops, ovens, refrigerator, sink); (and removal of rubbish and garbage). The caterer will be permitted not more than 24 hours after termination of the catered affair in which to turn the kitchen back to the Synagogue completely cleaned, to the satisfaction of the Synagogue.
5. If the kitchen is not cleaned up to the satisfaction of the House Committee, the work will be performed by the Synagogue and the caterer will forfeit the \$50.00 deposit.
6. It is assumed that the caterer will find the kitchen in an acceptably clean condition and will maintain and leave it in such condition. Violation of the foregoing requirements can result in suspension of the privilege of kitchen use.
7. Under no circumstances will Synagogue property be removed from the kitchen. Caterers will furnish their own linens and towels for all occasions.
8. If any obligations are outstanding by a caterer, these obligations must be paid before the caterer is allowed the use of the kitchen and its facilities.
9. Caterers can only bring in equipment and food supplies no sooner than two days prior to the use of the kitchen for the affair.
10. Kitchen work hours are from 8:00 A.M. to 5:00 P.M.
11. Under no circumstances will caterers be allowed to use the kitchen without a mashgiach. The caterer is responsible for payment to the mashgiach.
12. These rules must be abided by to cover the SANITARY CODE OF THE CITY OF PORTLAND.